

**Quick Reference Guide
FOR CHECKING YOUR SERVICES ON LINE WITH
H.A.S.I. SERVICE MONITORING**

1. Log on to www.hesterservices.com
2. Click on the link "Check Your Services Here"

» [Check Your Services Here](#)

3. This enters you into the Service Monitoring System

Hester
H.A.S.I.
ATTORNEY SERVICES, INC.

Service Monitoring System

(757) 868-5833
(888) 668-4724

info@hesterservices.com

HASI Service Monitoring System Login www.HesterServices.com

- [PDF Guide to the Service Monitoring System](#)
- [Word Guide to the Service Monitoring System](#)

User Name:	<input type="text"/>
Password:	<input type="password"/>
<input type="button" value="Login"/>	

Click below to request a user name and password

<mailto:info@hesterservices.com>

4. Enter your user name, press tab;
5. Enter your password, press tab;
6. Click on Login

You will be directed to a split screen with the following options.

[View Your Services](#)

Invoice Number Search
Enter Invoice Number To View

[Lookup](#)

Advanced Search
REFERENCE NUMBER- type in your reference or file number
LAST NAME OF PERSON SERVED- type in the last name or company name
search by:
search for:
[Search](#)

Docket Report By Date
Select a hearing date to access docket reports, witness lists, etc.
Hearing Date:

July 2004						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

[View Your Services](#)

To track ALL of your services simply press enter, or return or click on and you will be directed to the case caption screen

Services Home Logoff HASI, 4 Norman Drive, North Wing, Poquoson, VA 23662-1306
Service Monitoring System for TEST TWO, I

[View Printer Friendly Version of Page](#)

Requested Services				
Action	Ref Number	Plaintiff vs. Defendant	Docket/Case#	Court Date
View Detail		SAM JONES vs. DAVID SMITH JONES	TESTING THE COURT	10/1/9999
View Detail		WE ARE SUEING vs. WE ARE BEING SUED	123456TEST	12/31/9999
View Detail	12345	HELLO IS SUING YOU vs. OK GO FOR IT	123	9/1/9999

We're displaying all cases within 10 days of today, 8/12/2004.
To view all cases, regardless of the date filter, click the button below.
[Show All Cases](#)

..... Point and click [View Detail](#) for the case you want to view – this will take you to the detail view screen. Your cases are sorted in by order by the PLAINTIFF'S first name. If you cannot find the particular case and there is an option for to SHOW ALL CASES select the option. Here you see the details for the services which were requested within the batch.

View Printer Friendly Version of Page

Case		Services For This Case					
Style:	WE ARE SUEING vs. WE ARE BEING SUED	Action	ID #	Served On	Served On Company	Date Served	Type Of Service
Court:	APPOMATTOX COUNTY CIRCUIT COURT 123456TEST	View Affidavit	1	FRANK FRANKLIN	THE TESTING COMPANIES	6/23/2002 7:05 AM	PERSONAL
Documents:	NOTICE issued on; WITH A COPY OF MOTION FOR JUDGMENT filed on; PLAINTIFF'S 1ST REQUEST FOR PRODUCTION OF DOCUMENTS; TEST OTHER DOC LINE 1	View Activity					
Court / Return Date:	12/31/9999	View Certificate					
HASI Control Number:	32373	Attempts: 10/1 2PM Notice Left, No Answer- 10/2 9AM Notice Left, Not Available- Ammeded Address: 999 THE STREET A TOWN, USA					
To view the invoice for this assignment, click the button here: View Invoice		View Affidavit	2	BETSY SMITH accepted by: I AM IN CHARGE HERE	COMPANY INC	6/24/2002 8:00 PM	FOUND IN CHARGE
		View Activity					
		View Certificate					
		Attempts: 9/21 3PM Notice Left, No Answer- 6/22 3AM No Answer- 6/23 1AM No Answer- 7/23 2PM Notice Left, No Answer- Ammeded Address: 1 TESTING STREET NN, VA					

From this screen you may select options to view and print as follows:

[View Invoice](#)

[View Affidavit](#)

-- These options are available for all customers

[View Activity](#)

[View Certificate](#)

-- These options are available for all customers whereby we follow-up for records and prepare the HIPAA Compliance Certification letter.



For advance search options, return to the split screen (click the  option twice)

[View Your Services](#)

Invoice Number Search

Enter Invoice Number To View

[Lookup](#)

Advanced Search

REFERENCE NUMBER- type in your reference or file number

LAST NAME OF PERSON SERVED- type in the last name or company name

search by:

by:

search for:

for:

[Search](#)

Docket Report By Date

Select a hearing date to access docket reports, witness lists, etc.

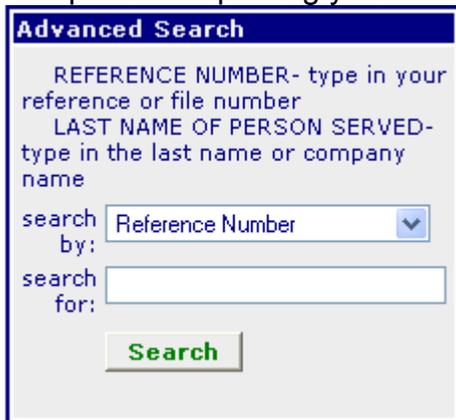
		August 2004						
Hearing Date:		S	M	T	W	T	F	S
	1	2	3	4	5	6	7	
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	
	22	23	24	25	26	27	28	
	29	30	31	1	2	3	4	

If you wish to print a particular invoice quickly, enter the invoice number



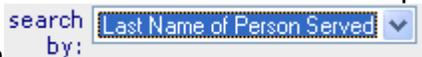
and click on  and presto – there is your invoice ready to print.

For quick lookup using your reference or file number



enter it in the  and click on .

If no reference or file number was provided with your request, then select the other pull down

option . Key in the last name of the person being served or company name and click on .

Now for using the calendar option



scroll through the  find the date you want – if we served papers for you with this return date or court date. point and click to it and ----- presto

Cases for Hearing Date 8/16/2004	
Action	Court
View Report	APPOMATTOX COUNTY CIRCUIT COURT

Here you will see in what jurisdiction, click on [View Report](#) and whom ---

TEST

**Cases in The
APPOMATTOX COUNTY CIRCUIT COURT**

NOTICE issued on

On 8/16/2004

STYLE	SERVED	DATES
WE ARE SUEING v. , WE ARE BEING SUED Case #: 123456TEST Issued Date: 6/23/2002	FRANK FRANKLIN THE TESTING COMPANIES PERSONAL	Date Served: 6/23/2002 Time Served: 7:05:00 AM CN: 32373 - 1 Proof Filed: 6/23/2002
WE ARE SUEING v. , WE ARE BEING SUED Case #: 123456TEST Issued Date: 6/23/2002	BETSY SMITH COMPANY INC FOUND IN CHARGE I AM IN CHARGE HERE	Date Served: 6/24/2002 Time Served: 8:00:00 PM CN: 32373 - 2 Proof Filed: 6/23/2002

....There's your docket showing the details of the services in an easy to read format ready to print available to you when we serve your documents.

To request or change a user name and password – please simply tell us what you want it to be via email. You may click on the link at the login screen:

[Click below to request a user name and password](#)

<mailto:info@hesterservices.com>

Any questions, please give me a call and PLEASE if you have any suggestions or comments on our Service Monitoring System please email me. At any screen you may send us an email. Thanks,

Stan Hester
757.868.5833